

RAM LAL ANAND COLLEGE
(UNIVERSITY OF DELHI)
Benito Juarez Road, New Delhi-110021

Minutes of Staff Council Meeting held on 15th December 2018

A meeting of the Staff Council was held on 15th December 2018 at 12:30 pm in Seminar Room.

The following members attended the meeting:

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| 1. Dr. Rakesh Kumar Gupta | | |
| 2. Mr. Anil Kumar Bhatt | 19. Dr. Devender Kumar | 36. Dr. Rita Jain |
| 3. Dr. Ritu Vats | 20. Dr. N. K. Pandey | 37. Dr. Pradeep K Sharma |
| 4. Mr. Rajinder Singh | 21. Dr. K. G. Tyagi | 38. Dr. Vishal Goswami |
| 5. Dr. Nupur Saboo | 22. Dr. Parul Lau Gaur | 39. Ms. Shikha Verma |
| 6. Dr. Pragya Shankar | 23. Mr. Prateek Kumar | 40. Mr. Arun Kumar Gautam |
| 7. Dr. Suneyana Sharma | 24. Mr. Vikas Kumar | 41. Ms. Nupur Tyagi |
| 8. Dr. Vinay Kumar Yadav | 25. Dr. Preeti | 42. Dr. Prabhas Pande |
| 9. Ms. Deepti Bhardwaj | 26. Dr. Sushma | 43. Dr. Sarbari Nag |
| 10. Dr. Narendra Kumar | 27. Dr. Vijay Kumar Bhatia | 44. Mr. Basant K Mishra |
| 11. Dr. Subhash C Dabas | 28. Dr. Alankar | 45. Ms. Sweeti Yadav |
| 12. Dr. Rajesh Kumar | 29. Dr. Shakti P.Rout | 46. Mr. Kapil Kumar |
| 13. Dr. Dinkar Singh | 30. Dr. R. Bagri | 47. Ms. Deepti Sharma |
| 14. Dr. Ashok Kumar Meena | 31. Dr. Nidhi Yadav | 48. Ms. Neelu Jora |
| 15. Dr. Surender Kumar | 32. Dr. Salome John | 49. Dr.. Swagata Karmakar |
| 16. Dr. Manvesh Nath Das | 33. Dr. Nidhi S. Chandra | 50. Dr. Mukta D. Mazumder |
| 17. Dr. Laxmi Devi | 34. Dr. Shalini Swami | |
| 18. Dr. Rakesh Kumar | 35. Dr. Seema Gupta | |

The Chairman, Staff Council appreciated the remarkable contributions of Dr Seema Gupta, the outgoing Secretary Staff Council in conducting the Staff Council Meetings and preparing and submitting minutes of all meetings well in time. Due to her sincere efforts, all the Staff Council committees were constituted after taking into account the choices and the interests of the faculty. The Chairman at the same time welcomed new Staff Council Secretary Dr Mukta Mazumder.

The outgoing Secretary offered gratitude for giving her the opportunity to work in this position. The new secretary Staff Council thanked everyone for showing faith in her abilities and electing her to this position and promised to do her best.

1. Confirmation of the Minutes

The minutes of the last Staff Council meeting held on 19th May 2018 presented before the house. All the members agreed unanimously on the contents of the minutes. Minutes stand confirmed.

2. Reporting Matters

The Chairman, Staff Council

- (i) Reported about the visit of NAAC Peer Team on 22-10-2018 to 23-10-2018 and NAAC Grade of 2.84 CGPA (B++ Grade) which will be valid for 5 years from 2nd November 2018. He appreciated all the faculty members including the NAAC Steering Team and TiCs for their cohesive involvement in the preparations and presentations during the peer team visit. This was one of the features appreciated even by the Peer Team in its report. It was also emphasized that with this continued commitment and hard work, college would certainly achieve A grade in the next cycle. One of the members raised the necessity to scrutinize the NAAC Report and present an oversight paper before the house so that all the weaknesses could be overcome before proceeding to the next cycle. The suggestion was well taken. It was decided that the members of the steering committee who are also the convenors of various criteria of NAAC will come out with their reports in this regard on their respective criteria. It will be discussed in a NAAC committee meeting and conveyed to the faculty members for future direction and preparations.

- (ii) Informed the house that a Certificate Course on Hospitality and Tourism Management will be commencing from mid-January 2019. Dr. Rakesh Kumar, Associate Professor in the Department of History will be the Course Coordinator. One of the members requested the chairman to apprise the house of the outcome of the 1st Certificate course of the college on Heritage and Tourism Management 2018. The Coordinator of the certificate course on Heritage and Tourism 2018 was requested to report the outcomes in brief. He reported that the course was successfully completed and 75% of participants requiring jobs were hired by the companies in Travel and Tourism sector through campus placements. The house was informed that the role of Nijhawan Group and its Director Mr Ankush Nijhawan and his team has been highly commendable in the impactful completion of the course and placement of students. It was a very fruitful Academia-Industry relationship in deed. The house applauded the earnest efforts of Nijhawan Group in running this course. The Chairman also appreciated the efforts of Dr. Rakesh Kumar (History) Coordinator and other Co- coordinators for the successful completion of the 1st Certificate course.

The other certificate course on Cyber Forensics by the Computer Science Department has been postponed indefinitely due to lack of sufficient number of student registrations for the course.

- (iii) Apprised that the College has registered itself as Swayam- NPTEL local Chapter so that students and faculty could take advantage of the online available courses designed by the faculty of IITs and IISERs. The students and faculty now can enroll themselves into various NPTEL online courses starting from Dec-January onwards. It was further reported that Ms. Sweeti Yadav, Assistant Professor, Department of Mathematics, has been nominated as SPOC for our college NPTEL Chapter. The house appreciated all the faculty members who have shown keen interest to be mentors for various courses. At the same time the Chairman requested the faculty members to encourage and motivate students to join these courses in large numbers and also register for examination of these courses to get certificates of course completion.
- (iv) Reported about
- (a) FDP on Emotional Intelligence scheduled for 5-6 January 2019 in collaboration with ICT Academy. Dr. Neeraj Kumar Sharma will be the Program Coordinator
 - (b) ICT Training for non-teaching staff will be started from 19- 21 January 2019. Dr. Purna Diwan and Ms. Nupur Tyagi will be the Coordinator and co-coordinator respectively. This course will be conducted by IQAC and will be for beginners. It will open for all employees of University of Delhi.
 - (c) 815 students were admitted in the academic session 2018-19, out of which Eight (08) students belonged to PwD category. The initiative taken by the Admission Committee members of Equal Opportunity Cell for enhanced admission under PwD category was applauded by the house.

A member of the house requested the members of EOC to prepare a list of possible scribes in advance following University of Delhi rules in this regard to facilitate the PwD students to write their exams.

Convenor, EOC informed the house that he would submit this list and some other requirements of PwD students to the college for approval. The Chairman assured a timely action on all the requirements.

3. Introduction of value added non-credit compulsory course to first year students on Human Values, Ethics and Life Skills

Approved.

The Chairman delightedly informed that some of the faculty members have already volunteered to take classes on Human Values, Ethics and Life Skills beyond their usual workload. He also

requested the other members to volunteer their names for the same. One member asked on the availability of contents of the curriculum in Hindi.

4. AQAR submission


The Chairman requested the members to fill up the AQAR (Annual Quality Assurance Report) form for the session 2017-18 as required by the NAAC. TiCS were requested to nominate one to two faculty members to complete the job and submit the same to the office latest by 15 January 2019 both as hard and soft copy.


5. NIRF Application

The Chairman deliberated upon the need to apply for NIRF (National Institutional Ranking Framework) all India ranking. It was informed that Committee will be constituted shortly for this purpose. All members were requested to participate in the process wholeheartedly so that College could get a better NIRF ranking.

The Chairman thanked all the members for taking keen interest in the deliberations of the meeting.

The meeting ended with thanks to the chair.


(Dr. Mukta Datta Mazumder)
Secretary, Staff Council


(Dr. Rakesh Kumar Gupta)
Chairman, Staff Council & Principal